

### KURNAI COLLEGE No. 8716 Campus: University, Churchill, Morwell, LV FLO & KYPP

# Policy Statement

The policies of the College guide and describe the main processes, functions and operations of the school. The development and review of policies is part of an agreed process to ensure that key



| Ourriculum<br>Framework Policy                         | <ul> <li>Staff meetings/briefings</li> <li>KLD meetings</li> <li>Compass</li> </ul>                                      | <ul><li>Assemblies</li><li>Enrolment pack</li><li>SRC meetings</li><li>Compass</li></ul> | <ul> <li>All policies         mentioned in the         newsletter and         available on         request</li> <li>School website</li> <li>Compass</li> </ul> | School website | • Week 7 Term 1 2023    |
|--|--|--|--|----------------|-------------------------|
| Duty of Care Policy                                    | <ul> <li>Start of Year Conference</li> <li>Staff Handbook</li> <li>College staff meeting</li> <li>Compass</li> </ul>     | Compass  | <ul> <li>All policies         mentioned in the         newsletter and         available on         request</li> <li>School website</li> <li>Compass</li> </ul> | School website | • Week 3 Term 2<br>2023 |
| Excursion, Incursion and Camping Policies & procedures | <ul> <li>Start of Year<br/>Conference</li> <li>Staff handbook</li> <li>College Staff meeting</li> <li>Compass</li> </ul> | Compass  | <ul> <li>All policies<br/>mentioned in the<br/>newsletter and<br/>available on<br/>request</li> <li>School website</li> </ul>                                  | '              | '                       |



Child Safety Code Policy

#### KURNAI COLLEGE No. 8716

- Start of Year Conference
- Staff Handbook
- Student engagement workshops staff meetings
- Compass

- School engagement, attendance and student welfare services
- Mentor group meetings
- Compass
- All policies mentioned in the newsletter and available on request
- School website
- Information Guide (in enrolment pack)
- Parent Information Night
- Compass



|           |  | anaphylactic<br>children<br>• Compass |  |
|-----------|--|---------------------------------------|--|
| OHSPolicy | <ul> <li>OHSMeetings</li> <li>Staff Inductions</li> <li>Staff handbook</li> <li>Compass</li> </ul> |                                       |  |



### Campus: University, Churchill, Morwell, LV FLO & KYPP

| VET Policy                        | <ul> <li>Staff Meetings<br/>/briefings</li> <li>VET Training</li> <li>VCAA Bulletins</li> <li>Compass</li> </ul> | <ul><li>Assemblies</li><li>Enrolment pack</li><li>SRC meetings</li><li>Compass</li></ul> | <ul><li>School website</li><li>Newsletter</li><li>Compass</li></ul>  | School website | • Week 3 Term 4 2025 |
|-----------------------------------|--|--|--|----------------|----------------------|
| Visitors and<br>Volunteers Policy | <ul><li>Staff Meetings<br/>/briefings</li><li>Compass</li></ul>  | Compass  | <ul> <li>All policies         mentioned in the         newsletter and         available on         request</li> <li>School website</li> <li>Compass</li> </ul> | School website | Week 7 Term 4 2025   |

## **Evaluation**

This policy will be reviewe

year review cycle.

| Date Implemented                      | Week 3 Term 2 - 2014 |
|---------------------------------------|----------------------|
| Approval Authority (Signature & Date) | It has con My.       |



|                        | 26/7/2022            |
|------------------------|----------------------|
| Dates Reviewed         | Week 3 Term 3 2014   |
|                        | Week 7 Term 4 2014   |
|                        | Week 9 Tern 2 2018   |
|                        | Week 3 Term 3 - 2022 |
|                        |                      |
| Responsible for Review | College Principal    |
| Next Review Date       | Week 3 Term 3 - 2026 |